

Hazard Communication Checklist

- _____ 1. Has a list been prepared of all hazardous chemicals in the workplace?
- _____ 2. Is the company prepared to update the hazardous chemical list?
- _____ 3. Has the company obtained or developed a material safety sheet for each hazardous chemical we use?
- _____ 4. Has a system been developed to ensure that all incoming hazardous chemicals are checked for proper labels and data sheets?
- _____ 5. Are procedures in place to ensure labeling or warning signs for containers that hold hazardous chemicals?
- _____ 6. Are employees aware of the specific information and training requirements of the Hazard Communication Standard?
- _____ 7. Are employees familiar with different types of chemicals and hazards associated with them?
- _____ 8. Have employees been informed of the hazards associated with performing non-routine tasks?
- _____ 9. Do employees understand how to detect the presence of release of hazardous chemicals in the workplace?
- _____ 10. Are employees trained about proper work practices and personal protective equipment in relation to the hazardous chemicals in their own work area?
- _____ 11. Does the training program provide information on appropriate first aid, emergency procedures and the likely symptoms of overexposure?
- _____ 12. Does the training program include an explanation of labels and warnings that are used in each work area?
- _____ 13. Does the training describe where to obtain data sheets and how employees may use them?
- _____ 14. Is a system in place to ensure that new employees are trained before beginning work?
- _____ 15. Is a system in place to identify new hazardous chemicals before they are introduced into a work area?
- _____ 16. Is a system in place to inform employees of new hazardous associated with a chemical?